

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Martin Farrington, Director of City Development		
<b>Contact person:</b>	Ann Wishart	Telephone number: 0113 378 7193	
<b>Subject<sup>2</sup>:</b>	<b>Leeds Cultural Investment Programme – Activate funding proposals (1)</b>		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Culture and Economy has approved the funding proposals set out in the report; subject to each grant recipient meeting UK Shared Prosperity Fund (UKSPF) and council requirements under the Subsidy Control Act 2022.</p> <p>The Chief Officer has noted that funding commitments will be subject to annual Council budget setting and therefore to potential change for 2025/26. This will be explicitly communicated to grant recipients in Offer Letters and in the grant agreements.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Following the 2022 review of Leeds City Council's cultural funding programmes in June 2023, Executive Board approved the creation of the Leeds Cultural Investment Programme (LCIP) and agreed new funding rounds for funding between 2024/27. The financial allocation for 2024/25 was agreed by Full Council on 21 February 2024.</p> <p>Activate is a flexible funding strand within the LCIP funding framework, which enables the Council to distribute external funding, commission projects, make strategic interventions and solicit applications that respond to a defined need or gap in provision.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Activate Round 1 will fund 5 organisations totalling £172,000 as they aligned to the Team Leeds approach at the centre of the Best City Ambition.</p> <p>Following legal consultation all awards will be made in accordance with the provisions of the Subsidy Control Act 2022 which came into force in January 2023 with applicants also required to agree to the UKSPF &amp; Leeds City Council LCIP terms and conditions set out in the Funding Agreement.</p> <p>Grant awards operate in line with Executive Board approval (June 2023) to launch the Leeds Cultural Investment Programme (LCIP) and in accordance with budgets agreed by Full Council on 21 February 2024 which includes a permanent reduction of the Council's net commitment to the LCIP by £150,000.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The only feasible alternative option would be not to proceed with the Grow: Project strand. However, following Executive Board approval, Grow: Project was announced as part of the Leeds Cultural Investment Programme which launch in October and opened for applications in November 2023. Not progressing with this funding proposal presents key risks to the Council and applicants to the programme e.g. denying the opportunity for individual artists and organisations to provide cultural projects and programmes for the benefit of audiences and participants across the city.</p>
<b>Affected wards:</b>	N/A
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member:</p> <p>The Executive Member for Economy, Culture and Education was consulted on this proposal.</p>
	<p>Ward Councillors</p> <p>n/a</p>
	<p>Chief Digital and Information Officer<sup>5</sup></p> <p>n/a</p>
	<p>Chief Asset Management and Regeneration Officer<sup>6</sup></p> <p>n/a</p>
	<p>Others</p> <p>n/a</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Ann Wishart, Grants administered in March 2024, activity within 20 months</p>
	Date Added to List:-

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<b>List of Forthcoming Key Decisions<sup>7</sup></b>	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Eve Roodhouse - Chief Officer Culture and Economy	
	Signature  	Date  12 March 2024

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.